

CHP Renewal Requirements

- You may renew up to 120 days prior to your permit's expiration (4 months). A renewal letter and application packet will be mailed to Larimer County permit holders within that renewal window.
- In order to renew you must submit these items in person at the Sheriff's Office Monday-Friday, 9am-4pm (except holidays):
 1. CHP Renewal application
 2. \$63 cash, check, money order, or cashier's check payable to the Larimer County Sheriff's Office
 3. Notarized affidavit (provided in the renewal packet) stating that you are still qualified to possess a permit per the requirements of 18-12-203 (1a-g)
- There will be a \$15 late fee if your permit expires. By law, if you do not renew within 6 months of your permit's expiration your permit will permanently expire, no exceptions.
- A new photograph will be taken at the time you submit your renewal
- The renewal process usually takes between 2-4 weeks and then a new permit will be mailed to you. The new permit will expire 5 years from the date it is mailed.

Please note that legislative changes were put into effect in 2014 regarding the Concealed Handgun Permit renewal process. If you move out of the county that issued your permit, you are now required to renew your permit with the Sheriff in the county that you currently reside, own property, or where you rent/lease property for your business.

If you have questions, please contact the CHP Coordinator at (970) 498-5157 or email

corpab@larimer.org